confirmation of mandatory actions – Pre Works

ATTENTION: Ethics, Integrity and Biosafety, La Trobe University Research Office

I confirm that the following actions have been completed in preparation for the minor works to be carried out in the listed facility/facilities.

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| ***Confirmation of Completion of Mandatory Actions Prior to Commencement of Works*** |
| Facility/facilities impacted | *OGTR Certification ID* | *DAFF Approved Arrangement ID* |
| short description of works |  |
| Archibus reference (if relevant) |  |
| Start & End dates of works | *Start Date* | *End Date* |
| ltu ethics, integrity and biosaftey notified of scope of works | YES [ ] NO [ ]  |
| staff advised to avoid gmo dealings in affected area/s | YES [ ] NO [ ]  |
| staff advised that no activity on goods subject to biosecurity control is permitted during the period of work | YES [ ] NO [ ] NA [ ]  |
| areas surrounding and including the area where the work is to be undertaken have been decontaminated | YES [ ] NO [ ]  |
| bench surfaces and equipment used with goods subject to biosecurity control have been decontaminated | YES [ ] NO [ ] NA [ ]  |
| gmos/goods subject to biosecurity control removed from affected area/s or stored appopriately | YES [ ] NO [ ]  |
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| position: | signature: |