

## Work Based Learning (WBL) Placement Description

### Host Details

<b>Host Organisation</b>	The Australian Ballet
<b>Placement Title</b>	Public Affairs Assistant
<b>Placement Location</b>	Onsite
<b>Address (if onsite)</b>	Level 6 / 2 Kavanagh St, Southbank VIC 3006
<b>Primary Supervisor Name</b>	Monique Vella
<b>Position Title</b>	Director of Public Affairs
<b>Host Organisation Website</b>	www.australianballet.com.au

### Host Organisation Background:

The Australian Ballet has been inspiring and delighting audiences since 1962 and is Australia's national ballet company.

Enriched by our country's most talented dancers, we tour far and wide each year and have won fame at home and internationally for our uniquely Australian style, which is athletic, authentic, bold and expansive.

Moving effortlessly between the great classical works and the best of contemporary dance, including new commissions from both home and abroad, The Australian Ballet offers the nation transformative experiences through the power of our performances and our example of excellence.

### Placement Details

<b>Placement Semester/Term</b>	Semester 1 2025
<b>Start Date</b>	3 March 2025
<b>End Date</b>	30 May 2025
<b>Days/hours per week</b>	
<b>Hours (total)</b>	100 hours
<b>Placement Type</b>	Unpaid

*The host and successful student will have an opportunity to negotiate placement start and end dates, as well as days of the week that align to the Term or Semester dates that the student is enrolled in prior to commencing the placement.*

### Desired Course Discipline/Background

Preferred degree/areas of study:

*Bachelor of Arts – Philosophy, Global Studies, Politics*

*Bachelor of Politics, Philosophy and Economics*

### Key Duties and Responsibilities

- Forging and growing relationships with key government decision makers
- Delivery of TAB's government relations strategy

- strengthening The Australian Ballet’s approach to strategic communications and stakeholder engagement, primarily state and federal governments.
- delivery of sophisticated communications and engagement strategy for all aspects of The Australian Ballet’s interface with key stakeholders.
- Work across the company to support and extend The Australian Ballet’s political influence.
- Develop relationships, networks, communicate issues and support the company with effective political and stakeholder engagement to achieve positive outcomes for the company.
- Support the strategic positioning of the company and its leadership and serve as a trusted advisor on reputation and stakeholder issues and risks associated with business decisions and strategy.

## Selection Criteria

### Essential:

- Demonstrated ability to work as a team and independently
- Good verbal communication skills
- Expertise in computer software programs including Word, Excel, PowerPoint
- Strong written communication skills
- Attention to detail
- Strong people skills

### Desired:

- Good understanding of Australian government systems and processes
- Good understanding of government priorities and challenges

## Pre-Placement Compliance Checks & Requirements

- Police Check
- Working With Children Check (WWCC)
- Student placement Deed
- None

## Work Based Learning (WBL) – Subject Information and Requirements

<b>Subject Code</b>	LTU3IND
<b>Subject Information</b>	<a href="#">LTU3IND Handbook</a>
<b>Subject Prerequisites</b>	<ul style="list-style-type: none"> <li>• Completed 120 credit points of your degree</li> <li>• Have 1 elective space in your course plan</li> </ul>

## How to Apply

**Application Deadline:** 3 November 2024

### Application Instructions:

Please provide:

- CV/Resume
- Cover letter. Please address why you are interested in this placement opportunity.
- Apply through the following link: [Industry Placement Application Form, Careers and Opportunities, La Trobe University](#)

For help with your cover letter and resume - [Resumes and job applications, Careers and Opportunities, LTU](#)

*Thank you for considering a Work Based Learning Placement!*