

## Work Based Learning (WBL) Placement Description

### Host Details

<b>Host Organisation</b>	Banyule City Council
<b>Placement Title</b>	Biodiversity Data Officer
<b>Placement Location</b>	Onsite
<b>Address (if onsite)</b>	1 Flintoff St, Greensborough
<b>Primary Supervisor Name</b>	Paul Davis
<b>Position Title</b>	Biodiversity Advisor
<b>Host Organisation Website</b>	<a href="https://www.banyule.vic.gov.au/Home">https://www.banyule.vic.gov.au/Home</a>

#### Host Organisation Background:

Banyule City Council (Council) is a local government area in the North-Eastern Suburbs of Melbourne, with more than 1000 employees, Council offers around 120 different services to the community. Council runs a [Workplace Pathways Program](#), which was co-designed with students to ensure participants are provided with meaningful work, coaching, mentoring and community connections.

The Environment Team is an exciting and innovative team that sits within the City Development Directorate of Council. It is responsible for strategic biodiversity, corporate and community climate action and community education and stewardship. The team provides advice to a range of stakeholders on conservation and land management, biodiversity education, emissions reduction, climate change adaptation and energy efficiency.

### Placement Details

<b>Placement Semester/Term</b>	Semester 1 2025
<b>Start Date</b>	3 March 2025
<b>End Date</b>	30 May 2025
<b>Days/hours per week</b>	To be negotiated with successful candidate
<b>Hours (total)</b>	100 hours
<b>Placement Type</b>	Unpaid

*The host and successful student will have an opportunity to negotiate placement start and end dates, as well as days of the week that align to the Term or Semester dates that the student is enrolled in prior to commencing the placement.*

#### Desired Course Discipline/Background

Preferred degree/areas of study:

Environment and Sustainability, Science. Wildlife and Conservation Biology, Agricultural Science

#### Key Duties and Responsibilities

The Biodiversity Data Officer will be responsible for the analysis of the citizen science biodiversity program data from its iNaturalist project.

Key duties for the placement may include:

- Analysing iNaturalist biodiversity data from the citizen science biodiversity program to understand species records for flora and fauna.
- Identifying regular users of the iNaturalist citizen science biodiversity program so Council can engage with these users in the future.
- Prepare a report on the findings, broken into years of the program being run and provide an analysis of the trends observed.
- The student would also undertake an analysis of the data from Council's Indigenous Plant Voucher and Gardens for Wildlife programs, identifying regular users, suburbs taking up these programs and providing a report on their findings.

This placement is a great opportunity for the successful student develop different skill sets, gain access to industry experts and gain valuable experience.

### Selection Criteria

Essential:

- MS Office Proficiency (e.g. Teams, Word, Excel)
- Written and verbal communication skills appropriate for the tasks
- Completion of at least 1 year of university study in relevant discipline
- Ability to research and interpret information.
- Working collaboratively with a range of staff

All staff have a responsibility for maintaining accurate records, adhering to Councils values, corporate responsibility, and contributing to Banyule as a great place to work.

### Pre-Placement Compliance Checks & Requirements

- Police Check
- Working With Children Check (WWCC)
- Student Placement Deed

### Work Based Learning (WBL) – Subject Information and Requirements

<b>Subject Code</b>	LTU3IND
<b>Subject Information</b>	<a href="#">LTU3IND Handbook</a>
<b>Subject Prerequisites</b>	<ul style="list-style-type: none"><li>• Completed 120 credit points of your degree</li><li>• Have 1 elective space in your course plan</li></ul>

### How to Apply

**Application Deadline:** 3 November 2024

**Application Instructions:**

Please provide:

- CV/Resume
- Cover letter. Please address why you are interested in this placement opportunity.
- Apply through the following link: [Industry Placement Application Form, Careers and Opportunities, La Trobe University](#)

For help with your cover letter and resume - [Resumes and job applications, Careers and Opportunities, LTU](#)

*Thank you for considering a Work Based Learning Placement!*