

## Position Description

### Nangak Tamboree Wildlife Sanctuary - Education Presenter (Casual Pool)

<b>Department:</b>	Master Planning, Sustainability and Systems
<b>School:</b>	Infrastructure and Operations
<b>Campus/Location:</b>	Nangak Tamboree Wildlife Sanctuary, Bundoora
<b>Employment Type:</b>	Casual (peak periods April – June and August – November)
<b>Rate of Pay:</b>	HEO2 / HEO5 (depending on duties)
<b>Position Supervisor:</b>	Business and Engagement Coordinator
<b>Number:</b>	50143308
<b>Working at La Trobe:</b>	<a href="http://www.latrobe.edu.au/jobs/working">www.latrobe.edu.au/jobs/working</a>

Further information about:

La Trobe University - <http://www.latrobe.edu.au/about>

Nangak Tamboree Wildlife Sanctuary – <https://www.latrobe.edu.au/wildlife>

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#### For enquiries contact:

TEL: 9479 1206 Email: [LTWSeducation@latrobe.edu.au](mailto:LTWSeducation@latrobe.edu.au)

#### How to apply:

Send a 2-page cover letter (outlining how you demonstrate the required Skills and Experience) and a resume to [LTWSeducation@latrobe.edu.au](mailto:LTWSeducation@latrobe.edu.au).

Please use “CONFIDENTIAL – Education Presenter application” as the subject.

# Position Description

## Education Presenter

### Position Context

Nangak Tamboree Wildlife Sanctuary is positioned within the Campus Planning and Sustainability Unit.

The Sanctuary is the Outdoor Laboratory of the University. It is a 50+ year bushland regeneration project focused on the conservation and biodiversity of indigenous wildlife\*. This provides research, teaching and learning and other engagement opportunities for the university and the wider community.

Reporting to the Business and Engagement Coordinator, Education Presenters are responsible for providing effective and efficient delivery of a range of educational experiences for primary and secondary school students. Presenters also provide support for University use, bookings of our facilities and tours for the general public.

Education Presenters will be enthusiastic and clear communicators with the capacity to engage and educate students and their teachers about sustainability and conservation issues. They will be part of a team that cooperatively organise all aspects of the day's preparation, activities and clean up at the conclusion. They will participate in a range of evaluation programs designed to continuously improve the learning experiences and activities offered at the Wildlife Sanctuary.

We are currently looking to increase our pool of casual Education Presenters.

*\*Please note: We are a true wildlife sanctuary (not a zoo), as such this position does not include and animal handling or interaction.*

### Duties include:

- Facilitation of learning and education experiences to primary and secondary school students, varying from ages 5 – 17 years.
- Representing La Trobe University and the Nangak Tamboree Wildlife Sanctuary in a positive and professional way.
- Responding appropriately to questions; providing a high level of customer service.
- Actively attend and participate in scheduled trainings, meetings and induction sessions through the year.
- Provide a safe and engaging environment to facilitate good learning outcomes.
- Participate in evaluation strategies to improve the education experiences and programs run by the Wildlife Sanctuary.
- Set up, pack up and maintain equipment used in experiences.

## Skills and Experience

Suitable applicants will have:

- Completed, or undertaking qualifications in Science (biology-related) and/or Education.
- Excellent public speaking skills with an ability to engage with a variety of learners and learning styles.
- Demonstrated high-level written and verbal communication skills, with the ability to liaise with diverse groups, including members of the public, teachers, University staff, senior management, administrative staff and academics.
- Able to work autonomously and adapt to changing situations.
- Able to operate effectively in a team, contributing positively to team operations and working relationships.
- Familiarity with local flora and fauna and interconnectedness within an ecosystem.

## Essential Compliance Requirements

To hold this La Trobe University position the occupant must:

- hold, or be willing to undertake and pass, a Victorian Working With Children Check; AND
- take personal accountability to comply with all University policies, procedures and legislative or regulatory obligations; including but not limited to TEQSA and the Higher Education Threshold Standards.

## La Trobe Cultural Qualities

Our cultural qualities underpin everything we do. As we work towards realising the strategic goals of the University we strive to work in a way which is aligned to our four cultural qualities:

- We are **Connected**: We connect to the world outside — the students and communities we serve, both locally and globally.
- We are **Innovative**: We tackle the big issues of our time to transform the lives of our students and society.
- We are **Accountable**: We strive for excellence in everything we do. We hold each other and ourselves to account, and work to the highest standard.
- We **Care**: We care about what we do and why we do it. We believe in the power of education and research to transform lives and global society. We care about being the difference in the lives of our students and communities.