

Australia Awards Student Supplementary Academic Support (SAS) Request Form

High performing DFAT Australia Awards Students may seek to utilise their Supplementary Academic Support (SAS) funds to assist with the cost of activities that enhance the awardee's academic or professional achievements. Students must read the Australia Awards Scholarship & Policy Handbook for further guidance around the use of SAS funds before completing this form.

Email the completed form to sponsoredprograms@latrobe.edu.au at least three (3) weeks before the activity date. You will be advised via your La Trobe student email address whether the application has been successful, and you can proceed.

Student name:		Student ID:	
Activity type (i.e. conference, workshop, training course):			
Activity name/title (including the name of the provider as relevant):			
Date/s/Duration of Activity:			
Location of Activity:			

Conditions for the use of SAS funds for enrichment activities

La Trobe requires that Australia Awards Students seeking to utilise SAS funds for enhancement activities meet the following conditions:

- Student has considered fully whether they will require SAS funds for other purposes (such as one-on-one tutoring, thesis editing etc.) to prevent failure or unsatisfactory academic progress
- Provide a detailed statement outlining how the use of SAS funds for the specified activity will enhance the student's study program and/or professional achievements (Section A to be completed by the student, over page)
- Please provide a written statement of support from their Course Coordinator, Lecturer or Supervisor confirming the relevance and value of the specified activity to the student's study program or profession (Section B over the page to be completed by the academic staff member **OR** an email statement of support to be sent to the Student Contact Officers at SponsoredPrograms@latrobe.edu.au).

Section A – Student Statement Student to complete

Explain how participation in this activity will enhance your academic and/or professional achievements:

Section B – Academic Statement Course Coordinator, Lecturer, Supervisor, Manager or Senior Officer, International Relations (Sponsored Programs) to complete

As the above-named student's academic supervisor, please provide a brief statement confirming how the activity outlined herein is relevant to the student's academic and/or professional achievements:

NB: Alternatively, you may email your statement to SponsoredPrograms@latrobe.edu.au

Academic's name: _____ **Position** (relative to student's study): _____

Signature: _____ **Date:** _____

Section C – Student Declaration

I confirm that I have read Section 12.2 of the Australia Awards Scholarships Policy Handbook and that I understand and will comply with the conditions La Trobe has set pertaining to use of SAS funds for enhancement purposes. I confirm that details of the activity provided in this form, and the activity's stated relevance to my academic and professional achievements, are true.

Student signature: _____ **Date:** _____