


DOCUMENT TYPE	P	
ADMINISTRATIVE	5	
DEVELOPMENT	7	
FUNDING	2	
NUMBER	001	
		Policy Database Document Reference Number 572001P

AQUILA ASSOCIATION MEMBERSHIP POLICY

Purpose/ objectives	<p>The Aquila* Association is the mechanism by which La Trobe University will reconnect with the special group of individuals who made a significant impact on the University during its 40 year history and/or those that will assist in the ongoing fulfilment of the University's mission.</p> <p>The Aquila Association will support the work of the La Trobe University Foundation and further work of the La Trobe University Alumni Relations program.</p> <p>This policy has been developed to monitor the membership of the Aquila Association.</p> <p style="text-align: right;"><i>*Aquila = Eagle, in Latin</i></p>
Scope/ Application	<ul style="list-style-type: none"> • This policy applies to all individuals classified as eligible for membership of the Aquila Association
Policy Statement	<p>By appointment of the Vice-Chancellor, the Aquila Association will comprise a significant, prominent and highly influential group of individuals who have made a significant impact on the University in their respective fields of endeavour.</p> <p>Membership will be by invitation, and is automatic (unless opted out) for key categories:</p> <ul style="list-style-type: none"> • Honorary Degree recipients; • Past Council Members; • Emeritus Professors; • Emeritus Scholars; • Life Members of the Sports Association and the (former) La Trobe University Union; • Distinguished Alumni Award recipients; • Current and former staff who have been employed by the University for a period of ten or more years; and • Key nominated Alumni. <p>Any nominees of the Vice-Chancellor will be at his/her discretion.</p> <p>No membership fees or miscellaneous charges will be levied. The Association will have an 'opt-out' provision.</p> <p>The Aquila Association will offer members the opportunity to strengthen links with their alma mater and to network with other members.</p> <p><i>Membership Benefits</i></p> <p>Members will have the opportunity to be involved in specific events and projects:</p> <ul style="list-style-type: none"> • Annual Aquila Association Dinner; • Invitations to University Special Events, with Aquila pre-event functions as appropriate;

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	<ul style="list-style-type: none"> • Annual Lecture given by an Association member – a La Trobe University Public Lecture; • Optional participation in the Alumni Mentoring Program; • Guest Lectures (optional class and occasions such as graduation ceremonies); • Invitations to participate in fundraising for major capital and academic development projects; • Networking opportunities with fellow Association members within Australia and internationally; and • Access to the University library and its resources. <p><i>Benefits to the La Trobe University Foundation from the Aquila Association</i></p> <p>The Aquila Association will provide to the La Trobe University Foundation:</p> <ul style="list-style-type: none"> • The opportunity to bring together influential and high value stakeholders; • The potential to create a fundraising synergy that will present immediate benefits otherwise difficult to generate on a one on one basis; and • Additional assets in terms of expertise and knowledge to be utilised for the benefit of the University. <p>The Association will be formed by the Vice-Chancellor, and members informed of their membership by letter from the Vice-Chancellor. Key members will be invited to events hosted by the Vice-Chancellor, and be made welcome at other University events.</p> <p><i>Dissolution of the Aquila Association</i></p> <p>Should the Vice-Chancellor at any stage determine that the Aquila Association is not serving the purposes for which it was established, the Vice-Chancellor may dissolve the Association.</p> <p>Should the Association be dissolved, members of the Association who have registered details with the association will be advised by the University of the Association’s dissolution.</p> <p><i>Aquila Association Project Committees</i></p> <p>Members of the Association may choose to establish Project Committees or be invited to do so by the Vice-Chancellor.</p> <p>The Committee will comprise a group of high-level stakeholders, who will be responsible for providing guidance to the Vice-Chancellor on specified issues.</p> <p><i>Aquila Association Patron:</i></p> <p>The Patron of The Aquila Association will be the Vice-Chancellor. The Vice-Chancellor may nominate an Aquila Association member as Patron at his/her discretion.</p>
Supporting Procedures	Aquila Association procedures

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Responsibility for implementation	<ul style="list-style-type: none"> Executive Director, Business Development (for policy approval) Manager, Development (for policy implementation and Policy updates)
Responsibility for monitoring implementation and compliance	<ul style="list-style-type: none"> Vice-Chancellor (for membership nominations and approvals) Executive Director, Business Development (for policy approval) Manager, Development (for policy implementation and Policy updates)
Status	New Policy
Key stakeholders	<p>La Trobe University Council</p> <p>Vice-Chancellor and members of the Senior Executive</p> <p>Executive Director, Business Development</p> <p>Manager, Development</p>
Approval Body	Senior Management Committee - July 2008
Initiating Body or person(s)	
Definitions	<p>La Trobe Foundation: Established by the Senior Management of the University as a framework for the management of all donations to the University with the aim of increasing support for the University's Mission.</p> <p>Aquila Association: Group of individuals with significant connection to La Trobe. The Association offers an on-going relationship with the University.</p>
Related legislation	Privacy Act, Freedom of Information Act
Related Policy and other documents	<ul style="list-style-type: none"> Gifts Policy Named Gift Policy Naming Rights (Buildings and Facilities) Policy Fundraising Policy Donor Rights policy UA Code of Practice for Australian Universities Philanthropy Foundation Code of Conduct
Date Effective	July 2008
Next Review Date	January 2010.

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Author	Executive Officer, La Trobe University Foundation
Contact person	development@latrobe.edu.au